



## Returned Goods Form

Please enclose this form with any goods returned to Comark. If all questions are answered, it will help us to deal promptly with your instruments.

<b>Company</b>	<b>Invoicing Address:</b>	<b>Delivery Address:</b>
<p><b>Contact Name, Phone Number &amp; E Mail</b></p> <p><b>Purchase Order No.</b></p> <p><b>Purchase Order Value</b></p>		

Please use the following codes overleaf for Return and Certificate categories:

**Return Category**

- A. Warranty claim. Repair and return to you.\*\*
- B. Chargeable Repair / Calibration.
- C. Quotation required. YES / NO
- D. Other reason for return. Please describe.....  
.....  
.....  
.....

**Certificate Category**

- 1. Accredited (UKAS )
- 2. Traceable to (NPL)
- 3. No Certificate Required.

**UNLESS OTHERWISE ADVISED THE CERTIFICATE PROVIDED WILL BE AT STANDARD POINTS CHOSEN BY COMARK. IF SPECIFIC POINTS ARE REQUIRED PLEASE STATE HERE:**

.....  
.....  
.....  
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.....

\*\* Warranty: - We reserve the right to quote if damage has occurred due to physical or electrical misuse.

**FOR COMPLETION BY SENDER:**

ITEM	PRODUCT	SERIAL NO.	RETURN CATEGORY	CERTIFICATE CATEGORY	DESCRIPTION OF FAULT *
1					
2					
3					
4					
5					
6					

***\* Failure to complete this column may result in either delay or inappropriate repair.  
Please give further details on separate sheet if necessary.***

**NAME** .....

**SIGNATURE** ..... **DATE** .....

**Fluke UK Limited**  
Service Department  
52 Hurricane Way  
Norwich  
Norfolk  
NR6 6JB  
T: 01603 256647  
F: 01603 256744  
E: service@comarkltd.com

Please address orders to: Fluke UK Limited

**Further copies of this form are available to download from our website  
[www.comarkltd.com](http://www.comarkltd.com)**